



**TOWN OF CRESTED BUTTE
APPLICATION FOR
TRUCK VENDING LICENSE**

Entity Name: _____

Owner's Name: _____

Email Address: _____

Mailing Address: _____

Physical Address: _____

Contact Telephone: _____ Colorado State Sales Tax ID Number: _____

What will you be selling: Food or Merchandise _____

Which location(s) will you utilize:

- Four Way Parking Lot from 6 a.m. to 9 p.m. Big Mine Parking Lot from 6 a.m. to 9 p.m.
 Business Zone District ("B-1") from 9:00 p.m. to 2:30 a.m.
 Business Zone District ("B-3") on private property 6 a.m. to 9 p.m. See attached map.

Please attach copies of the following:

1. Certificate of public liability and property damage insurance naming the Town of Crested Butte as additionally insured.
2. Photograph or drawing of the truck you intend to use, complete with dimensions noted. Trucks cannot exceed 8 foot width or 20 foot length restrictions.
3. Copy of the Town of Crested Butte business license.
4. Application fee of \$25 plus the Annual License Fee of \$400 for a total of \$425 payable to the Town of Crested Butte
5. Food vendors must provide a copy of the State of Colorado Department of Health license prior to issuance of a vendor license by the Town of Crested Butte. For more information contact Gunnison County Consumer Protection at 970-641-3244 or visit GunnisonCounty.org/890/Consumer-Protection.
6. If Vending on private property, provide written consent from the property owner.
7. Signed Outdoor Vendor Agreement.

The Clerks Department will only accept and process complete applications. Applications and licenses are processed and issued on a first come first served basis.

Outdoor Vendor Agreement for Trucks

Truck Design:

- Truck means a licensed vehicle(s) that aggregately do not exceed the maximum size of eight (8) feet wide by twenty (20) feet long that are mobile and used for vending food.

Signs & Advertising:

- Advertising is limited to the product sold, the name of the business and a price list. All signs must be attached to the truck.
- Menu box and changeable copy signs consisting of either green or black panels are permitted, provided they are always attached to the truck.
- Vendors may not attract attention by noise-making devices, music, voice calls, flags, banners, balloons, pennants, or other such devices.

Storage & Cleanliness:

- A vendor is responsible for maintaining the area within and in proximity to the vending area in a neat, clean, and hazard-free condition.
- Vendors shall provide for the disposal of trash by customers.
- Trucks licensed to operate on public property may park overnight in the Four Way and Big Mine lots from **May 1 to October 31**.

Food Truck Rules & Regulations

- Food trucks vending on public property at the Four Way and Big Mine parking lots may only operate in those locations from **May 1 to October 31**.
- Two (2) Food truck vendors may operate in the **Four Way parking lot**. Four (4) designated parking spots, shared between two (2) food truck vendors, will be on the south side of the parking lot and specifically assigned by the Town Clerk at the time of license issuance. The permitted hours for food truck vending in the Four Way parking lot are from 6:00 a.m. to 9:00 p.m.
- Two (2) Food truck vendors may operate in the **Big Mine parking lot**. Four (4) designated parking spots, shared between two (2) food truck vendors, will be designated and specifically assigned by the Town Clerk at the time of license issuance. The permitted hours for food truck vending in the Big Mine parking lot are from 6:00 a.m. to 9:00 p.m.
- Food truck vendors may operate in the public parking spaces in the “B-1” Business Zone District from 9:00 p.m. to 2:30 a.m. from **May 1 to October 31**.
- Food truck vendors may operate on private property with written consent from the property owner in the “B-3” Business Zone District from 6 a.m. to 9 p.m.
- Only one vendor can operate on a Town lot at a time.
- Any food truck operating on public or private property shall be required to move at the request of Town officials for health, sanitation, and safety reasons, or for failure to comply with the requirements of the Code.
- All food truck vendors operating on public property must provide proof of liability insurance to the Town and must name the Town as an additionally insured.

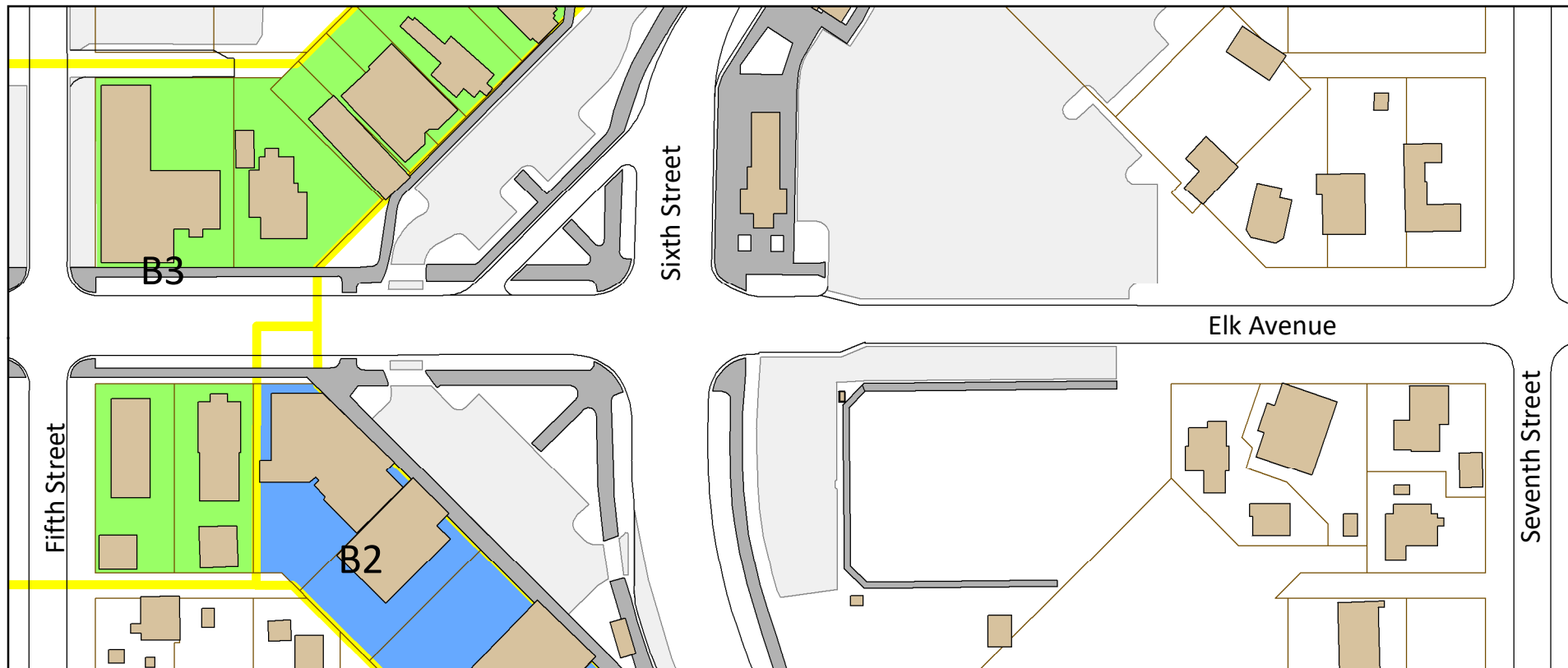
- When the food truck is not in operation, all foodstuffs must be properly stored or disposed of, and all items must be secured in a manner so as not to attract animals or other pests.
- No seating or tables shall be set up upon or in the vicinity of the food truck.
- Non-food items may not be sold from a food truck.
- The outdoor vending license for a food truck can be applied for beginning January 1st. Your license will be automatically renewed each year upon payment of a Crested Butte business license, payment of the annual license fee for a food truck, proof of current insurance and compliance with all Town regulations.
- Food truck vendors must utilize the food truck license at least Thirty (30) days per summer season identified as beginning the Friday of Memorial Day weekend and ending Labor Day, otherwise Town can revoke the license.
- If you sell your business or otherwise transfer ownership, the food truck vending license may be transferred as well.
- Food trucks must comply with the State of Colorado Department of Health rules and regulations. You must provide the Town of Crested Butte with a copy of your State license and keep a copy in the food truck at all times during vending hours. For more information contact Gunnison County Consumer Protection at 970-641-3244 or visit GunnisonCounty.org/890/Consumer-Protection.

As an applicant for a Town of Crested Butte Outdoor Vending License, I have read the conditions of this application and the information that I have provided for this application is accurate. I understand that providing incorrect or false information may result in the revocation of this license. I also understand that operating outside the conditions provided for in the Crested Butte Municipal Code, Chapter 6 Article 3, may be grounds for revocation of this license. My signature below indicates that I have read and understand the conditions of licensing and operation and that the information I have provided is true and correct.

Printed Name

Signature

Date



Vending Areas Along Elk Avenue Town of Crested Butte, CO

- B1 Business Core
- B2 Business/Highway Related
- B3 Business/Historic Residential
- Sidewalk
- Paved Roads
- Town Parcels
- Parking Lots
- Zone Boundaries

