



Town of Crested Butte Grant Payment Request Form

Organizations that are awarded grant funding must submit this form upon completion of the project/program to request payment of funds. Please include supporting documentation that demonstrates use of funds such as copies of paid invoices, budgets, etc.

Email this form along with any supporting documentation to Kathy Ridgeway, Finance and Administrative Services Director, kridgeway@crestedbutte-co.gov.

Or mail to: Town of Crested Butte
Attn: Kathy Ridgeway
PO Box 39
Crested Butte, CO 81224

Payment Information

Name of Organization	
Contact Name	
Address	
Email	
Phone	
Amount Awarded	

Project Report

Project Name	
Completion Date	
Total Project Cost	
Please provide information about any changes in the project scope as compared to the request initially submitted. It is strongly recommended that any changes be pre-approved.	

Please allow two weeks for payment processing after submission of all required documentation.