

Climate Responsible Special Events (CRSE) Tier Requirements, Fees, and Rebates

Thank you for considering making your event more climate responsible! To align with the Town's Climate Action Plan, we have replaced the Striving for Zero Waste initiative with a measurable, Climate Responsible Special Events (CRSE) tiered system. Depending on which tier your event falls under, you may be charged a CRSE fee. However, the Town is offering cash rebates to help offset some costs of reducing waste at your event. To be eligible for an event tier's fee and rebate amount, your event must meet all requirements within that tier. Rebates must be requested **within 30 days** following your event. Tiers are separated by both food and non-food events. If your event serves food or beverages in any capacity, please reference the "Food Events" CRSE requirements. Bolded requirements indicate the additional requirements from the tier below it.

To be eligible for your reduced CRSE fee and/or rebate, **you must submit:**

Before the event:

- ☐ The Climate Responsible Special Event worksheet *with* your special event application. The worksheet can be found on the Town's Special Events webpage under the Climate Responsible Special Events banner.

After the event:

- ☐ Email specialevents@crestedbutte-co.gov with your request and attach all receipts for any purchases that allowed you to meet your tier requirements. Rebates must be requested within 30 days following your event.
- ☐ The CRSE post event survey. A link to the survey can be found on the Town's Special Events webpage under the Climate Responsible Special Events banner.

All CRSE forms, receipts, and questions should be submitted to: specialevents@crestedbutte-co.gov. The post-event survey will ask about the types and amounts of waste your event collected, so please keep that in mind as you conduct your event. We recommend viewing the survey ahead of your event.

The Town recognizes that in some cases the CRSE fees may cause hardship or an undue burden to an event holder's ability to host their event. If you feel that your event cannot be carried out due to this program, you may access the 2024 CRSE Fee Hardship Waiver on the Town's Special Events webpage under the Climate Responsible Special Events banner.

We appreciate your efforts in helping the Town reach its climate action goals to reduce waste at our special events! See the following pages for CRSE tier requirements, fee, and rebate information.

Climate Responsible Special Event Tier Requirements

FOOD EVENTS			
Tiers	Requirements	Event Fees	Rebate Amounts*
Tier 0	<input type="checkbox"/> Does not participate in Climate Responsible Event Program	\$150	\$0
Tier I	<input type="checkbox"/> Water refill station <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bag availability (if needed) <input type="checkbox"/> Recycle paper materials created by your event that are not taken home with patrons (excluding napkins) <input type="checkbox"/> Encourages BYO dishware from patrons <input type="checkbox"/> Entry-way signage on how your event is reducing waste	\$100	Up to \$100/per event
Tier II	<input type="checkbox"/> Water refill station <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bag availability & encourages guests to bring their own (if needed) <input type="checkbox"/> Reduce paper materials created by your event that are not taken home with patrons (i.e., offering by request only, providing electronic materials after, etc.). <input type="checkbox"/> Entry-way signage on how your event is reducing waste/how your event works <input type="checkbox"/> No distribution of plastic bottled water & at minimum recyclable container for beverages other than water <input type="checkbox"/> Provides reusable dishware OR accepts BYO dishware <input type="checkbox"/> Does not offer single-use merchandise	\$50	Up to \$200/per event
Tier III	<input type="checkbox"/> Water refill station <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bags offered only & encourage guests to bring their own (if needed) <input type="checkbox"/> Reduce paper materials created by your event that are not taken home with patrons (i.e., offering by request only, providing electronic materials after, etc.). <input type="checkbox"/> Provides reusable dishware OR accepts BYO dishware <input type="checkbox"/> No disposable dishware (including compostable dishware) offered. <input type="checkbox"/> Does not offer single-use merchandise <input type="checkbox"/> Entry-way signage on how your event is reducing waste <input type="checkbox"/> No distribution of plastic bottled water, other single-serve beverages should be fully recyclable, & beverages offered in bulk for BYO cups <input type="checkbox"/> Demonstrates forethought on proper portioning to reduce food waste from event <input type="checkbox"/> Provides staff/volunteers to help sort/manage and measure waste at event	\$0	Up to \$300/per event

Non-Food Events			
Tiers	Requirements	Event Fees	Rebate Amounts*
Tier 0	<input type="checkbox"/> Does not participate in Climate Responsible Event Program	\$150	\$0
Tier I	<input type="checkbox"/> Water refill station <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bag availability (if needed) <input type="checkbox"/> Reduce "single use" merchandise <input type="checkbox"/> Recycles paper materials created by your event that are not taken home with patrons <input type="checkbox"/> Entry-way signage on how your event is reducing waste/how Your event manages waste	\$100	Up to \$100/per event
Tier II	<input type="checkbox"/> Water refill station <input type="checkbox"/> No distribution of plastic bottled water & at minimum recyclable container for beverages other than water <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bag availability & encourages guests to bring their own (if needed) <input type="checkbox"/> Entry-way signage on how your event is reducing waste/how your event manages waste <input type="checkbox"/> Does not offer single-use merchandise <input type="checkbox"/> Reduce paper materials created by your event that are not taken home with patrons (i.e., offering by request only, providing electronic materials after, etc.).	\$50	Up to \$200/per event
Tier III	<input type="checkbox"/> Water refill station <input type="checkbox"/> No distribution of plastic bottled water & at minimum recyclable container for beverages other than water <input type="checkbox"/> Paper receipts only upon request <input type="checkbox"/> Recycling bins available <input type="checkbox"/> Reusable, non-disposable bag availability (if needed) <input type="checkbox"/> Entry-way signage on how your event is reducing waste/how your event manages waste <input type="checkbox"/> Does not offer single-use merchandise <input type="checkbox"/> All resources and materials are made electronically available excluding very few paper resources for accessibility purposes.	\$0	Up to \$300/per event

*Rebate funding is limited, and rebate amounts are subject to change.